

Friday, June 3, 2016 10:00 AM

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# MINUTES

Regular Board Meeting  
California Board of Podiatric Medicine  
2005 Evergreen Street, Hearing Room A  
Sacramento, CA 95815  
Webcast: <http://thedcapage.wordpress.com/webcasts/>

Called to Order & Quorum Established at 10:03 AM

Board Members Present

John Y. Cha, DPM, President  
Michael A. Zapf, DPM Vice President  
Kristina M. Dixon, MBA  
Darlene Trujillo Elliot  
Neil Mansdorf, DPM  
Judith Manzi, DPM  
Melodi Masaniai

Staff

Jason S. Campbell, JD, Executive Officer  
Kia-Maria Zamora, Acting Secretary

Board Counsel

Gary Duke, Esq.



***“Boards are established to protect the people of California.” – Bus. & Prof. Code §101.6***

**AGENDA ITEMS**

1. Called to Order & Quorum Established

JC	KD	DE	NM	JM	MM	MZ
P	P	P	P	P	P	P

2. Chair’s **Welcome and Report.**

JC	KD	DE	NM	JM	MM	MZ
P	P	P	P	P	P	P

3. **STATEMENT on public comment and PUBLIC COMMENT on items not on the agenda.**

JC	KD	DE	NM	JM	MM	MZ
P	P	P	P	P	P	P

4. APPROVED **Minutes of the Regular Board Meeting held March 4, 2016.**

JC	KD	DE	NM	JM	MM	MZ
Y	Y	Y	Y	Y	Y	Y

5. RECEIVED **Executive Officer’s Report.**

A. Quarterly Budget Update – Kathleen Cooper

1. FY 15/16 Quarter 3 Summary

B. Public Outreach Update – Jason S. Campbell

1. Administrative Summary
2. Stakeholder Inquiries & Responses of the Executive Officer
3. Website Statistics
4. Website Redesign Update
5. Legislative Outreach Plan 2016
6. BPM Newsletter Update
7. CURES Update

C. Licensing Program Update – Kia-Maria Zamora

1. Licensing Statistics

JC = J. Cha	KD = K. Dixon	NM = N. Mansdorf	MM = M. Masaniai
JM = J. Manzi	MZ = M. Zapf	DE = D. Elliot	

2. BreEZe System Update
  - a. Online License Application Functionality
  - b. Online License Renewal Functionality
  - c. License Verification Survey Information
3. Proposed Legislation affecting Licensing including:
  - a. SB 1155 (Morrell) Professions and vocations: licenses: military service
  - b. SB 1348 (Cannella) Licensure applications: military experience
  - c. SB 1039 (Hill) Professions and vocations: BPM reorganization within DCA
  - d. AB 2859 (Low) Professions and vocations: retired category: licenses

D. Enforcement Program Update – Jason S. Campbell

1. Current Enforcement Statistics
2. Probation/Cost Recovery Recoupment Status Update
3. Consultant and Expert Training Update

E. Legislative Program Update – Kathleen Cooper

1. Legislative Outreach Plan Day –2015/2016
2. Legislative Update – Consideration of possible positions on proposed legislation in the 2015/2016 season

AB 12 (State government: administrative regulations: review), AB 2193 (Professions and Vocations), AB 2606 (Crimes against children, elders, dependent adults, & persons), AB 2701 (DCA: boards, training requirements with disabilities), AB 2859 (Professions and vocations: retired category: licenses), AB 482 (Controlled Substance: CURES database), AB 1033 (Medical Board: disclosure of probationary status), AB 1039 (Professions and Vocations), SB 1155 (Professions and Vocations: licenses: military service), SB 1195 (Professions and Vocations, boards, competitive impact), SB 1348 (Licensure applications: military experience), SB 1478 (Professions and Vocations, Healing Arts)

APPROVED:

Motion by Board Member **Masaniai** directing BPM Legislative Committee to show support AB 2193.

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

JC = J. Cha	KD = K. Dixon	NM = N. Mansdorf	MM = M. Masaniai
JM = J. Manzi	MZ = M. Zapf	DE = D. Elliot	

APPROVED:

Motion by Board Member **Dixon** directing BPM Legislative Committee to show support AB 1478.

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

3. Regulatory Update
  - A. Conduct of Oral Argument Status – Title 16 CCR Sections 1399.730, 1399.731 & 1399.732
  - B. Model Disciplinary Guidelines Status – Title 16 CCR Sections 1399.710, 1399.711, 1399.712, 1399.713, 1399.714, 1399.715 and 1399.716
  - C. Citations and Fines Status – Title 16 CCR Section 1399.696(c)
  - D. Continuing Education for Acupuncture – Title 16 CCR 1399.672
4. Sunset Hearing Oversight Review Update
5. Legislative Calendar

6. APPROVED:

Motion by Board Member Dixon for **new meeting date for the next quarterly Board meeting to be held Friday, September 9, 2016**

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

**LICENSING COMMITTEE**

7. APPROVED:

Motion by Board Member Dixon to approve [California Residency Program Applications](#) for the 2016-2017 podiatric medicine residency training year – Jason Campbell and Kia-Maria Zamora

- A. Cedars-Sinai Medical Center – Los Angeles, CA
- B. Chino Valley Medical Center – Chino, CA
- C. Department of Veterans Affairs Greater Los Angeles – Los Angeles, CA

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- D. Department of Veterans Affairs Palo Alto – Palo Alto, CA
- E. Department of Veterans Affairs Jerry L Pettis – Loma Linda, CA
- F. Department of Veterans Affairs San Francisco – San Francisco, CA
- G. Kaiser Permanente – Oakland and San Francisco, CA
- H. Kaiser Permanente – Sacramento, CA
- I. Kaiser Permanente – Santa Clara, CA
- J. Kaiser Permanente – Vallejo, CA
- K. Lakewood Regional Medical Center – Lakewood, CA
- L. Long Beach Memorial Medical Center – Long Beach, CA
- M. Dignity Health – St. Mary’s Medical Center – San Francisco, CA
- N. Scripps Mercy Hospital – San Diego, CA
- O. Silver Lake Medical Center – Los Angeles, CA
- P. West Covina Medical Center (formerly Doctors Hospital of West Covina) – West Covina, CA
- Q. White Memorial Medical Center – Los Angeles, CA

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

8. APPROVED:

Motion by Board Member Mansdorf to approve [California Residency Program Application](#) submitted by Fountain Valley Regional Hospital – Fountain Valley, CA.

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

9. APPROVED:

Motion by Board Member Dixon to approve the proposed revisions to California Code of Regulations, [Title 16, section 1399.672 – Continuing Education for Acupuncture Practice](#).

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

**EXECUTIVE MANAGEMENT COMMITTEE**

10. APPROVED:

Motion by Board Member Dixon to approve [Board Administrative Procedures Manual](#) as amended.

JC = J. Cha	KD = K. Dixon	NM = N. Mansdorf	MM = M. Masaniai
JM = J. Manzi	MZ = M. Zapf	DE = D. Elliot	

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	Y	Y

11. **OPPOSED UNLESS AMENDED:**

Motion by Board Member Mansdorf to OPPOSE UNLESS AMENDED support SB 1039. The following amendments must be included to incorporate some of the recommendations of legal counsel regarding the two non-controversial (clean-up) changes; include clarification that there is no intent to change the scope of practice and DPM's would be afforded all the rights and privileges that they currently have under the Medical Board of California. If amendments are incorporated then they would change from opposition to support of the bill

JC	KD	DE	NM	MM	JM	MZ
Y	Y	Y	Y	Y	N	Y

(AGENDA ITEM TAKEN OUT OF ORDER TO ACCOMMODATE LEGISLATIVE COMMITTEE STAFF)

**BOARD CONSIDERATION**

13. **RECEIVED EXECUTIVE OFFICER Recruitment and Selection Process – Ricardo DeLaCruz, Personnel Officer**

- a. Presentation from the Department of Consumer Affairs' Office of Human Resources Regarding the Selection Process of an Executive Officer
- b. Discussion of Executive Officer Recruitment and Selection Process, Possible Appointment of a Search Committee and Review of Executive Officer's Duty Statement

14. **CLOSED SESSION:**

- a. Pursuant to G.C. 11126(a)(1) – Discussion and possible Appointment of Acting or Interim Executive Officer
  - i. ANNOUNCEMENT: Selection of Ms. Kathleen Cooper as interim Executive Officer until a permanent selection is made.
- b. Pursuant to G.C. 11126(c)(2) – Discussion of Disciplinary Action

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c. Pursuant to G.C. 11126(c)(2) – Discussion of Disciplinary Action

Board Member Mansdorf recused self from discussion of Item C.

NO REPORT.

CLOSED SESSION ADJOURNED AT 3:12pm

15. Return to Open Session.

**ENFORCEMENT COMMITTEE**

12. AGENDA ITEM MOVED TO NEXT BORAD MEETING to accommodate DAG Brinkman. DISCUSSION AND CONSIDERATION of existing [BPM policies regarding Experts](#)/Consultants and feasibility of periodic review and evaluation of expert pool. – Emily L. Brinkman, Deputy Attorney General

16. DISCUSSED JOINTLY WITH Item 13

17. SUGGESTIONS of **agenda items for future meetings.**

- a. Scope of practice discussion on how to address the public with regards to inquiries that have come up regarding scope
- b. Potential legislative sponsors and working with CPMA regarding the 8 conforming issues that were deemed controversial and therefore not included in SB 1039.

JC	KD	DE	NM	JM	MM	MZ
P	P	P	P	P	P	P

MEETING ADJOURNED AT 3:25pm

ADJOURNMENT

Prepared by: Kia-Maria Zamora

Approved on:

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Kia-Maria Zamora, Acting Board Secretary

JC = J. Cha	KD = K. Dixon	NM = N. Mansdorf	MM = M. Masaniai
JM = J. Manzi	MZ = M. Zapf	DE = D. Elliot	

LEGEND: Y = YES, N = NO, A = ABSENT, P = PRESENT, ABS = ABSTAIN, C = CONFLICT