



**BOARD MEETING MINUTES**  
**December 2, 2016**  
**Called to Order & Quorum Established at 10:14 a.m.**

**Members of the Board**

John Cha, DPM, President  
 Michael Zapf, DPM, Vice-President  
 Kristina Dixon, MBA  
 Neil B. Mansdorf, DPM  
 Judith Manzi, DPM  
 Darlene Trujillo Elliot

**Board of Podiatric Medicine**  
**2005 Evergreen St.**  
**Hearing Room A**  
**Sacramento, CA 95815**  
**916-263-2647**

Action may be taken on any item listed on the agenda.

While the Board intends to webcast this meeting, it may not be possible to webcast the entire open meeting due to limitations on resources or technical difficulties.

Please see Meeting Information section for additional information on public participation.

Order of Items is Subject to Change

**AGENDA ITEMS**

**OPEN SESSION**

1. Call to Order & Establishment of Quorum.

JC	KD	DE	NM	JM	MZ
P	A	A	P	p	P

2. President's **Welcome**.

JC	KD	DE	NM	JM	MZ
P	A	A	P	P	P

3. Public Comments on Items not on the Agenda  
*Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a)]*

JC	KD	DE	NM	JM	MZ
P	A	A	P	P	P

***"Boards are established to protect the people of California."  
 Section 101.6, B&P Code***

JC = J. Cha	KD = K. Dixon	DE = D. Elliot	NM = N. Mansdorf
JM = J. Manzi	MZ = M. Zapf		

LEGEND: Y = YES, N = NO, A = ABSENT, P = PRESENT, ABS = ABSTAIN, C = CONFLICT

4. APPROVE [Minutes of the Regular Board Meeting held September 9, 2016.](#)

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

- APPROVE [Minutes of the Board Meetings held September 23, 2016.](#)

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

5. NOMINATIONS FOR OFFICER POSITIONS AND APPOINTMENTS TO COMMITTEES

Dr. Cha nominated and the Board approved Dr. Zapf for President.

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

Dr. Zapf nominated and the Board approved Dr. Manzi for Vice-President

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

Dr. Zapf nominated and the Board approved Ms. Elliott for Secretary.

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

Committee Appointments:

Dr. Cha stated that he is combining the Legislative and Public Education Committees in to the single Legislative & Public Education Committee. Ms Dixon has been appointed as Chair and Dr. Zapf as Vice-Chair.

Dr. Cha appointed Dr. Manzi to Chair the Licensing Committee and for Ms. Elliott to serve as Vice-Chair.

Dr. Cha appointed Dr. Mansdorf to Chair the Enforcement Committee and for Ms. Dixon to serve as Vice-Chair.

Dr. Cha appointed Dr. Zapf as Chair of the Executive Management Committee and for Dr. Manzi to be Vice-Chair.

6. RECEIVE Executive Officer's Report – Brian Naslund

A. Public Education Update: Ms. Cooper reported that the statistics related to the website show that there is international interest in the Board and that most users are from the US and from California. The fall edition of the newsletter was published and has received positive feedback. All stakeholders are encouraged to submit copy for the next newsletter which will be due in February 2017. The percentage of CURES participants could also be increased.

B. Licensing Program Update: Dr. Cha reported that the licensing statistics have remained consistent. The BreZE renewal functionality is not yet automated. BPM continues to receive responses from approximately 118 licensees as to the audit and approximately 80 DPMs have been shown to be compliant.

Dr. Zapf moved to accept the educational achievements of legacy licensees who have submitted continuing education courses to show compliance with BPC section 2496 and CRR 1399.675.

APPROVED

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

C. Enforcement Program Update: Ms. DeAngelis reported on the current enforcement statistics which indicate that numbers are consistent with previous reports, the consultant and expert training and recruitment efforts need to be reviewed and updated, and the Expert Manual needs to be forwarded to Board Members for feedback.

Dr. Mansdorf moved that Dr. Lawrence K. Abend be appointed as an expert consultant.

APPROVED

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	Y	Y

- D. Legislative Program Update: Ms. Cooper reported that BPM’s efforts during the legislative cycle ending in 2016 were successful in that AB 2193 extending the operation of the Board to 1.1.21 was signed by the Governor, SB 1478 passed which amended BPC section 2467 to add a Secretary position to the Board, language was removed from SB 1039 which referred to the Board and its current position within the jurisdiction of the Medical Board of California, and regulatory matters are progressing as expected.
- E. Quarterly Budget Report: Ms. Cooper reported on the current expenditures, revenue, and the current fund condition. The Board currently has spent approximately 20% of its FY 16-17 budget.
- F. Executive Management Update: Mr. Naslund reported that the Executive Committee met on November 9, 2016 and discussed the possible removal of the Board from the jurisdiction of the Medical Board.

Dr. Cha moved that the Board of Podiatric Medicine accept the proposal in the Medical Board of California’s Sunset Report that the Board of Podiatric Medicine be removed from within the jurisdiction of the Medical Board and that the Board of Podiatric Medicine issue Doctor of Podiatric Medicine licenses, conditioned upon the Board of Podiatric Medicine remaining within Chapter 5 of the Medical Practice Act and that the Board of Podiatric Medicine and the Medical Board work together to achieve laws that will reflect what is currently happening in medicine and surgery.

APPROVE

JC	KD	DE	NM	JM	MZ
Y	A	A	Y	ABS	Y

7. **CLOSED SESSION:**

A. **Pursuant to G.C. 11126(c)(2) – Discussion of Disciplinary Action**

CLOSED SESSION ADJOURNED AT 12:15 pm.

Report

**OPEN SESSION**

- 8. There were no suggestions for future meetings.

MEETING ADJOURNED AT 12:15 pm.

## ADJOURNMENT

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Prepared by: Kathleen Cooper

Approved on: March 3, 2017

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Kathleen Cooper, Acting Board Secretary

### **Meeting Information**

***The Mission of the Board of Podiatric Medicine is to protect and educate consumers of California through licensing, enforcement, and regulation of Doctors of Podiatric Medicine***

***Adjournment, if it is the only item that occurs after a closed session, may not be webcast.***

***Meetings of the Board of Podiatric Medicine are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. The Audience will be given appropriate opportunities to comment on any issue presented in open session before the Board, but the President may apportion available time among those who wish to speak.***

***The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Andreia Damian at 916-263-2648 or [andreia.damian@dca.ca.gov](mailto:andreia.damian@dca.ca.gov) or send a written request to Andreia Damian at least five (5) business days before the meeting will help ensure availability of the requested accommodation.***