



BOARD MEETING MINUTES
March 3, 2017
Called to Order & Quorum Established at 10:05 a.m.

Members of the Board

Michael Zapf, DPM, President
 Judith Manzi, DPM, Vice-President
 Darlene Trujillo Elliot, Secretary
 Kristina Dixon, MBA
 Neil B. Mansdorf, DPM

Board of Podiatric Medicine
Western University of Health Sciences
College of Graduate Nursing
309 E. Second St., 2nd Floor, NSC
Conference Room
Pomona, CA 91766

Action may be taken on any item listed on the agenda.

While the Board intends to webcast this meeting, it may not be possible to webcast the entire open meeting due to limitations on resources or technical difficulties.

Please see Meeting Information section for additional information on public participation.

Order of Items is Subject to Change

AGENDA ITEMS

OPEN SESSION

1. Call to Order & Establishment of Quorum.

KD	DE	NM	JM	MZ
P	P	P	P	P

2. President's **Welcome**.

KD	DE	NM	JM	MZ
P	P	P	P	P

3. Public Comments on Items not on the Agenda

Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a)]

KD	DE	NM	JM	MZ
P	P	P	P	P

"

"Boards are established to protect the people of California."

Section 101.6, B&P Code

KD = K. Dixon	DE = D. Elliot	NM = N. Mansdorf
MZ = M. Zapf	JM = J. Manzi	

4. APPROVE Minutes of the Regular Board Meeting held December 2, 2016.

Motion by D. Elliot to accept corrections to the Minutes to Item 6(C), “Enforcement Report” the reference to “Enforcement Manual” shall be changed to “Expert Manual,” and to reflect the correct spelling of the names of Board Members.

APPROVED

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

5. RECEIVE Executive Officer’s Report – Brian Naslund

A. Licensing Program Update: Andreia Damian

The Board reviewed the report and commented that the Continuing Competence Pathway (Business and Professions Code, Sec 2496, and California Code of Regulations, Section 1399.675) as outlined in the report and in Attachment E will continue to be reviewed on a case by case basis.

B. Enforcement Program Update: Bethany DeAngelis

Dr. Mansdorf moved to accept Dr. Thomas E. Rambacher DPM as a Board of Podiatric Medicine Consultant.

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

As to Item IV, A, Dr. Mansdorf moved to accept the proposed changes to the Minimum Requirements for new Medical Consultants and Experts as outlined in Item I of the Enforcement Program Report.

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

As to Item IV, B, the proposed adoption of the Selection, Training, and Evaluation of BPM Medical Consultants as outlined in Attachment J, this item was referred back to the Enforcement Committee for consideration.

C. Legislative Program and Public Education Update: Kathleen Cooper

As to Item 1B, Regulation concerning Oral Arguments, Dr. Michael Zapf made a motion, and seconded by Kristina Dixon, to rescind the Board's action of June 5, 2015, and adopt the language in the submission of the Oral Argument regulation (Title 16 California Code of Regulations Sections 1399.730, 1399.731 & 1399.732) as noticed on April 15, 2016.

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

D. Quarterly Budget Update: Kathleen Cooper

The Board reviewed the Quarterly Budget Report and commented that BPM is on target in maintaining a financially sound budget for FY 16-17.

As to Items 5A, Licensing; 5B, Enforcement; 5C, Legislative and Public Education; 5D, Budget Report; Dr. Zapf made a motion to accept these reports.

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

D1. Executive Management Update: Brian Naslund

The Board reviewed the report and commented on BPM's continuing efforts to outreach to stakeholders.

6. Suggestions for future meetings:

1. Current statistics on the number of registered Doctors of Podiatric Medicine's on the CURES database.
2. BPM's plan to accept credit card transactions for fees.
3. A plan on advocacy and public education be developed.

Ms. Dixon moved that the meeting be adjourned.

KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y

MEETING ADJOURNED AT 12:05 pm.

ADJOURNMENT

Prepared by: Brian Naslund

Approved on:

Brian Naslund, Executive Officer

Meeting Information

The Mission of the Board of Podiatric Medicine is to protect and educate consumers of California through licensing, enforcement, and regulation of Doctors of Podiatric Medicine

Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

Meetings of the Board of Podiatric Medicine are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. The Audience will be given appropriate opportunities to comment on any issue presented in open session before the Board, but the President may apportion available time among those who wish to speak.

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Andreia Damian at 916-263-2648 or andreia.damian@dca.ca.gov or send a written request to Andreia Damian at least five (5) business days before the meeting will help ensure availability of the requested accommodation.