



**BOARD OF PODIATRIC MEDICINE**  
 2005 Evergreen Street, Suite 1300, Sacramento, CA 95815-3831  
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## BOARD MEETING MINUTES March 2, 2018

### Members of the Board

Michael A. Zapf, DPM, President  
 Judith Manzi, DPM, Vice-President  
 Darlene Trujillo Elliot, Secretary  
 Neil B. Mansdorf, DPM  
 Kristina M. Dixon, MBA  
 Maria Cadenas Quiroz, MBA

### Board of Podiatric Medicine

Western Univ. of Health Sciences  
 College of Graduate Nursing  
 Nursing Sciences Ctr.  
 309 E. Second St., 2<sup>nd</sup> Fl.  
 Conference Room  
 Pomona, CA 91766

Action may be taken on any item listed on the agenda.

While the Board intends to webcast this meeting, it may not be possible to webcast the entire open meeting due to limitations on resources or technical difficulties.

Please see Meeting Information section for additional information on public participation.

Order of Items is Subject to Change

## AGENDA ITEMS

### OPEN SESSION

#### 1. Call to Order & Establishment of Quorum.

Board President Zapf called the meeting to order at 10:17 a.m., Kathleen Cooper called roll, and a quorum was established.

KD	DE	NM	JM	MZ	MC
P	P	P	P	P	P

#### 2. President's **Welcome**.

#### 3. Public Comments on Items not on the Agenda

*Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code Sections 11125, 11125.7(a).)*

**"Boards are established to protect the people of California." (Bus. & Prof. Code, section 101.6)**

MC = Maria Cadenas	KD = K. Dixon	DE = D. Elliot
NM = N. Mansdorf	JM = J. Manzi	MZ = M. Zapf

LEGEND: Y = YES, N = NO, A = ABSENT, P = PRESENT, ABS = ABSTAIN, C = CONFLICT

4. Review and Approve Meeting Minutes of the Regular Board Meetings held on September 8, 2017, and December 1, 2017. Motion by Board Member Cadenas, seconded by Board Secretary Elliot, to approve the September 8, 2017 Minutes and the December 1, 2017 Minutes, as revised. The motion carried 6-0. Board Member Mansdorf abstained from voting on the September 8, 2017 Meeting Minutes, but voted to approve the December 1, 2017 Meeting Minutes.

MC	KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y	Y

5. Executive Officer's Report – Brian Naslund

A. Licensing Program Update – Andreia Damian

The Board reviewed and discussed the Licensing Report as presented by Ms. Damian.

B. Enforcement Program Update – Bethany DeAngelis

The Board reviewed and discussed the Enforcement Report as presented by Bethany DeAngelis.

C. Legislative Program Update – Kathleen Cooper

The Board reviewed and discussed the Legislative Update as presented by Ms. Cooper.

Board Member Manzi made a motion to support AB 2457 (Irwin, 2018) Podiatry: Podiatric Medical Board of California to change the name of the Board to Podiatric Medical Board of California, seconded by Board Member Mansdorf. Motion carried 6-0.

MC	KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y	Y

Board Member Dixon made a motion to honor the initial request to increase the unscheduled fees to the maximum amounts as reflected in the Legislative Program Report, seconded by Board Member Manzi. The motion carried 6-0.

MC	KD	DE	NM	JM	MZ
Y	Y	Y	Y	Y	Y

D. Public Education Update – Kathleen Cooper

The Board reviewed and discussed the Public Education Program Report as presented by Kathleen Cooper.

E. Quarterly Budget Update – Kathleen Cooper

The Board reviewed and discussed the Board's financials as presented by Kathleen Cooper.

Jacqueline Truong, DPM, Chair of the Department of Podiatric Medicine, Western University of Health Sciences, provided comment regarding the shortage of podiatric medicine student applicants, which is decreasing nationally, and consequently decreasing the number of future licensees.

F. Executive Management – Brian Naslund

The Board reviewed and discussed the Executive Management Report as presented by Brian Naslund.

Public Comment:

V. Kathleen Satterfield, DPM, Associate Dean, Department of Podiatric Medicine, Western University of Health Sciences addressed the Board to request advice on their current implementation of the PACE program. With the retirement of Dr. Harkless and the associated loss of access to clinical exposure for PACE participants, the College of Podiatric Medicine would have to take the participants to remote sites for clinical exposure, which requires onerous trainings, immunizations, TB testing, and confidentiality agreements. Thus, the College can no longer provide clinical exposure. If the Board believes that clinical exposure is a necessary component of the program, then the College will have to recuse itself from the PACE program. Dr. Satterfield has requested guidance from the Board on how to proceed. Board Member Dixon advised that the Board cannot discuss this item as it was not agendized, but it could be agendized for another Board meeting. Dr. Satterfield will schedule incoming PACE participants, but they will not have the clinical exposure component. Board Member Mansdorf asked Dr. Satterfield to keep in contact with the Board's Enforcement Division.

6. **CLOSED SESSION convened at 12:13 p.m.**

Pursuant to Government Code section 11126(c)(3), Deliberation on Disciplinary Matters and Decisions to be Reached in the Administrative Procedure Act Proceedings.

7. **OPEN SESSION reconvened at 12:44 p.m.**

8. Future Meeting Dates and Items for Future Agendas

9. Adjournment

Motion by Board Member Mansdorf, seconded by Board Member Dixon, to adjourn the meeting. The motion carried 6-0.

KD	DE	NM	JM	MZ	MC
Y	Y	Y	Y	Y	Y

MEETING ADJOURNED AT 12:52 p.m.

Prepared by: Kathleen Cooper

Approved on:

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Brian Naslund, Executive Officer