



Members of the Board

Judith Manzi, DPM,
 President
 Darlene Trujillo Elliot,
 Vice President
 Maria Cadenas, MBA,
 Secretary
 Carolyn McAloon, DPM
 Neil B. Mansdorf, DPM
 Michael A Zapf, DPM

BOARD MEETING

December 6, 2019

**Department of Consumer Affairs
 1st Floor – Hearing Room
 2005 Evergreen St.
 Sacramento, CA 95815
 Board Hearing Room**

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

MINUTES

OPEN SESSION

I. Call to Order & Establishment of Quorum.

Board Member Manzi called the meeting to order at 10:10 a.m., Kathleen Cooper called roll, and a quorum was established.

MC	DE	NM	JM	CM	MZ
P	A	P	P	P	P

II. President’s **Welcome**.

Board Member Manzi welcomed the Board Members, staff, and all attendees.

III. Public Comments on Items Not on the Agenda.

There were no comments from the public.

MC = M. Cadenas	DE = D. Elliot	NM = N. Mansdorf
JM = J. Manzi	CM = C. McAloon	MZ = M. Zapf

LEGEND: Y: YES, N: NO, A: ABSENT, P: PRESENT, ABS: ABSTAIN, C: CONFLICT

Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code Sections 11125, 11125.7(a).)

IV. Review and Approve September 13, 2019 Board Meeting Minutes.

Board Member Mansdorf moved, and Board Member Cadenas seconded, to accept the minutes from the September 13, 2019 Board Meeting. The motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

V. Executive Officer’s Report – Brian Naslund

A. Licensing Program Update – Judith Manzi, DPM

The Board reviewed and discussed the Licensing Program Report as presented by Judi Manzi, DPM and Andreia Damian. Topics discussed included licensing statistics, residency program statistics, and podiatric medical fellowships. Also discussed were the Council on Podiatric Medical Education’s lists of approved fellowships in California and which entity provides oversight for these programs. PMBC does not have oversight authority of the fellowship programs in California, but it was agreed that any DPM working as a fellow or preceptor would need to be licensed by PMBC. PMBC may need to request additional funds for PMBC staffing to fully review this matter. It was agreed that this matter should be discussed at the next Licensing Committee Meeting.

B. Enforcement Program Update – Neil Mansdorf, DPM

The Board reviewed and discussed the Enforcement Program Report as presented by Neil Mansdorf, DPM and Bethany DeAngelis. Topics discussed included enforcement statistics, investigation timelines, disciplinary data, and probationary program updates. PMBC has an application for a consultant position from Robert Anavian, DPM. After reviewing his application, it was determined that he meets the criteria for a consultant, and Board Member Mansdorf moved, and Board Member Zapf seconded, to accept Dr. Anavian as a consultant. The motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

C. Legislative Program Update – Michael Zapf, DPM

The Board reviewed and discussed the Legislative Program Report as presented by Michael Zapf, DPM and Kathleen Cooper. The Board reviewed and discussed the AB 407 (Santiago) Fluoroscopy and Radiography Permit or Certification and Continuing Education. This is a two-year bill and will be revisited in 2020. The legislation that was

directly related to PMBC since the last Sunset Review was also discussed and it was mentioned that legislatively, PMBC has been very active. There was also a discussion regarding the numerous regulatory matters that have been completed since the last Sunset Review and that there have been multiple efforts to keep PMBC’s regulations current and updated. The new regulation attorney from DCA, Clay Jackson, introduced himself as PMBC’s liaison for regulatory matters.

D. Public Education Update – Darlene Elliot

The Board reviewed and discussed the Public Education Program Report as presented by Kathleen Cooper. The issues brought up in the current Sunset Review concerning outreach were discussed. These include the use of social media and the PMBC website to list minutes, board materials, and other related documents. PMBC is currently using these tools to update and educate licensees and the public. The PMBC newsletter, *Footnotes*, is currently being prepared for publication to cover the Fall/Winter 2019 period and all contributions are welcome.

E. Executive Management – Judith Manzi, DPM

The Board reviewed and discussed the Public Education Program Report as presented by Judith Manzi and Brian Naslund. As to the current Sunset Review and PMBC’s efforts to manage issues related to future sustainability and reserve funds, it was agreed that the Fee Study conducted by Jeff Mikles of the Monetary Resources Group provides a thorough and accurate analysis of PMBC’s current financials and future projections. The Fee Study recommended that licensees fees be increased as to renewals and applicants. Board Member Mansdorf moved, and Board Member Cadenas seconded, a motion to accept the Fee Study. The motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

It was agreed that the Sunset Review Report has been a collaborative and productive effort by staff and board members, Board Member McAloon moved, and Board Member Mansdorf seconded a motion to accept the Sunset Review Report. The motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

The review of the Executive Officer was tabled until the next Board Meeting.

Board Member Zapf moved, and Board Member Manzi seconded, a motion to approve the Executive Officer’s Report. The motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

VI. Future Agenda Items: Discussion regarding residency and fellowship issues in California and discussion of the content and design of the PMBC website.

VII. Adjournment

Board Member Mansdorf moved and Board Member Zapf seconded a motion to adjourn the meeting. Motion carried 5-0.

MC	DE	NM	JM	CM	MZ
Y	A	Y	Y	Y	Y

MEETING ADJOURNED AT 11:15 a.m.

Approved on: March 6, 2020

Brian Naslund, Executive Officer