



**Members of the Board**

Judith Manzi, DPM,  
 President  
 Darlene Trujillo Elliot,  
 Vice President  
 Maria Cadenas, MBA,  
 Secretary  
 Carolyn McAloon, DPM  
 Neil B. Mansdorf, DPM  
 Michael A Zapf, DPM

**BOARD MEETING**

**March 6, 2020**

**Department of Consumer Affairs  
 1<sup>st</sup> Floor – Hearing Room  
 2005 Evergreen St.  
 Sacramento, CA 95815  
 Board Hearing Room**

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

**MINUTES**

**OPEN SESSION**

I. Call to Order & Establishment of Quorum.

Board Member Manzi called the meeting to order at 10:10 a.m., Kathleen Cooper called roll, and a quorum was established.

MC	DE	NM	JM	CM	MZ
P	P	P	P	P	P

II. President’s Welcome.

Board Member Manzi welcomed the Board Members, staff, and all attendees.

III. Public Comments on Items Not on the Agenda.

*Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code Sections 11125, 11125.7(a).)*

MC = M. Cadenas	DE = D. Elliot	NM = N. Mansdorf
JM = J. Manzi	CM = C. McAloon	MZ = M. Zapf

LEGEND: Y: YES, N: NO, A: ABSENT, P: PRESENT, ABS: ABSTAIN, C: CONFLICT

There were public comments from Ryan Spencer, legislative advocate for the California Podiatric Medical Association. He commented on AB 407 Fluoroscopy and Radiography Permit or Certification and he informed the Board that this bill is on the suspense calendar but he also stated that this matter may be dealt with in another bill. He also discussed SB 1448 and probationary matters regarding Doctors of Podiatric Medicine.

IV. Review and Approve December 6, 2019 Board Meeting Minutes.

Board Member Mansdorf moved, and Board Member Cadenas seconded, to accept the minutes from the December 6, 2019 Board Meeting. The motion carried 6-0.

MC	DE	NM	JM	CM	MZ
Y	Y	Y	Y	Y	Y

V. Receive Update on Budget and Fund Condition from Department of Consumer Affairs (DCA), Budget Office.

The Board received a budget update from Karen Munoz of the DCA Budget Office and she discussed the Board’s current appropriation and reserve. Department of Attorney General (DAG) costs have increased and the temporary dues increase on the Board’s licensees will assist in covering these additional charges. The proposed fee increase will include the temporary \$200 and an additional \$218. With this proposed fee amount, there is an expectation that the Board’s fund reserve will remain balanced and will be enough to accommodate expected increases in enforcement and personnel costs.

VI. Executive Officer’s Report – Brian Naslund

A. Licensing Program Update – Judith Manzi, DPM

The Board reviewed and discussed the Licensing Program Report as presented by Judi Manzi, DPM and Andreia Damian. Topics discussed included licensing statistics, Continuing Medical Education (CME) Audit, American Podiatric Medical Licensing Examination (AMPLE) – Part III Examination Results, and PMBC Calendar.

B. Enforcement Program Update – Neil Mansdorf, DPM

The Board reviewed and discussed the Enforcement Program Report as presented by Neil Mansdorf, DPM and Bethany DeAngelis. Topics discussed included current enforcement statistics, probation program update, consultant and expert program update, and the podiatric medical consultant application from Robert Anavian, DPM. After reviewing his application, it was determined that he meets the criteria for a consultant. Board Member Mansdorf moved, and Board Member Zapf seconded, to accept Dr. Anavian as a consultant. The motion carried 6-0.

MC	DE	NM	JM	CM	MZ
Y	Y	Y	Y	Y	Y

C. Legislative Program Update – Michael Zapf, DPM

The Board reviewed and discussed the Legislative Program Report as presented by Michael Zapf, DPM and Kathleen Cooper. The Board reviewed and discussed the AB 407 (Santiago) Fluoroscopy and Radiography Permit or Certification and Continuing Education.

The legislation that was directly related to PMBC since the last Sunset Review was also discussed and it was mentioned that legislatively, PMBC has been very active. There was also a discussion regarding the numerous regulatory matters that have been completed since the last Sunset Review and that there have been multiple efforts to keep PMBC's regulations current and updated.

The new regulation attorney from DCA, Clay Jackson, introduced himself as PMBC's liaison for regulatory matters and stated that he is working specifically on the AB 2138 regulations. He stated that there was a hearing on January 15<sup>th</sup> and there were no public comments received. Board Counsel Ileana Butu stated that she has made changes to the proposed text pursuant to feedback from the Office of Administrative Law. She also stated that the changes are substantive and must be reviewed by the Board at the next Board Meeting in June.

Additionally, Clay Jackson also stated that he will be working on the Board's Disciplinary Guidelines in the future.

D. Public Education Update – Darlene Elliot

The Board reviewed and discussed the Public Education Program Report as presented by Darlene Elliot and Kathleen Cooper. The PMBC newsletter, *Footnotes*, is currently being published twice a year. The change to an annual publication was discussed. It was also mentioned that the contributions of articles for the newsletter could be expanded to include the diversity of PMBC stakeholders. The publication schedule of the newsletter is to be discussed at a future meeting. Topics brought up for future articles included consultants and experts, and perhaps equipment relevant to podiatry. It was also brought up that statistics as to the PMBC website may be helpful. The broader goals of the newsletter articles could also be discussed.

The importance of the 2020 Census and the Board's efforts to encourage participation was discussed.

E. Executive Management – Judith Manzi, DPM

The Board reviewed and discussed the Executive Management Report as presented by Judith Manzi and Brian Naslund. As to the current 2020 PMBC Sunset Report, PMBC is

waiting for a background paper in response to the Report. Details of the board members attendance at the hearing were also discussed. PMBC is most concerned with the recent probation disclosure requirements for doctors of podiatric medicine, and the proposed fee increase as outlined in the fee study. PMBC may already be included in a bill to go forward with these two major issues and other matters including unscheduled fees.

Board Member Elliot moved and Board Member McAloon seconded to accept the Executive Officer’s Report. The motion carried 6-0.

MC	DE	NM	JM	CM	MZ
Y	Y	Y	Y	Y	Y

Board Member Mansdorf moved, and Board Member Cadenas seconded, a motion to go into closed session. The motion carried 6-0.

MC	DE	NM	JM	CM	MZ
Y	Y	Y	Y	Y	Y

- A. Closed Session: Pursuant to Gov. Code § 11126(c)(3), the Board will meet in closed session to deliberate and vote on disciplinary matters
- B. Pursuant to Government Code Section 11126(a)(1), Evaluation of Performance of Executive Officer

VII. Open Session

VIII. Future Agenda Items: Change in Board Meeting locations due to COVID-19; filling the vacant board position which is appointed by the Speaker of the House of the California Assembly; and voting electronically on stipulated agreements.

IX. Board Member Mansdorf moved and Board Member Manzi seconded a motion to adjourn the meeting. Motion carried 6-0.

MC	DE	NM	JM	CM	MZ
Y	Y	Y	Y	Y	Y

MEETING ADJOURNED AT 12:57 p.m.

Approved on:

\_\_\_\_\_  
 Brian Naslund, Executive Officer