



**Members of the Board**

Judith Manzi, DPM,  
 President  
 Darlene Trujillo Elliot,  
 Vice President  
 Maria Cadenas, MBA,  
 Secretary  
 Daniel Lee, DPM  
 Carolyn McAloon, DPM  
 Michael A Zapf, DPM

**BOARD MEETING**

**December 10, 2021**

**Department of Consumer Affairs  
 1<sup>st</sup> Floor – Hearing Room  
 2005 Evergreen St.  
 Sacramento, CA 95815  
 Board Hearing Room**

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

**MINUTES**

**OPEN SESSION**

I. Call to Order & Establishment of Quorum.

Board Member Elliot called the meeting to order at 10:05 a.m., Kathleen Cooper called roll, and a quorum was established.

MC	DE	DL	CM	JM	MZ
P	P	P	P	P	P

II. President’s Welcome.

Board Member Elliot welcomed the Board Members, staff, and all attendees.

III. Public Comments on Items Not on the Agenda.

*Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code Sections 11125, 11125.7(a).)*

IV. Review and Approve, September 17, 2021 Meeting Minutes.

Board Member McAloon moved, and Board Member Lee seconded, to accept the minutes from the September 17, 2021 Board Meeting. The motion carried 5-0 with one abstention.

MC = M. Cadenas	DE = D. Elliot	DL = D. Lee
CM = C. McAloon	JM = J. Manzi	MZ = M. Zapf

LEGEND: Y: YES, N: NO, A: ABSENT, P: PRESENT, ABS: ABSTAIN, C: CONFLICT

MC	DE	DL	CM	JM	MZ
Y	Y	Y	Y	Y	A

V. Receive and Possible Action on Executive Officer’s Report – Brian Naslund

A. Licensing Program Update – Carolyn McAloon, DPM

The Board received and reviewed licensing statistics and renewals from July to September 2021; updates on BreEZe and applicant procedures; new information regarding the Joint Task Force of Orthopedic Surgeons and Podiatric Surgeons and an American Medical Association’s Resolution relating to exams; and, the PMBC Quarterly timeline.

B. Enforcement Program Update – Maria Cadenas, MBA

The Board received information regarding enforcement data from July to September 2021, including; complaint, investigative, disciplinary, and Attorney General data. Probation program statistics were also discussed. The process of reporting cost recovery data was also reviewed and the option of having BreEZe auto report that data would be preferred. Consultant and expert requirements were updated and the new policy was reviewed and discussed. Board Member Cadenas moved, and Board Member Manzi seconded a motion to adopt the amended minimum requirements for new medical consultants and experts. Motion carried 6-0.

MC	DE	DL	CM	JM	MZ
Y	Y	Y	Y	Y	Y

C. Legislative – Regulation Program Update – Michael Zapf, DPM

The Board received information regarding proposed legislation including SB 806 and the changes to disclosure requirements regarding DPMs on probation; AB 97 – Diabetic affordability; AB 107 – Military Spouses; AB 278 – Medi-Cal and podiatry; AB 356 – Fluoroscopy; and SB 526 – Vaccines which has elicited inquiries at PMBC. The Board also received updates regarding regulatory submissions including AB 2138 and Disciplinary Guidelines.

D. Public Education Program Update – Darlene Trujillo Elliot

The Board discussed PMBC’s newsletter “Footnotes” and the content of submissions for the next edition. Board members reviewed topics from tips and suggestions to current trends in podiatry as well as reviewing the public’s usage of PMBC’s website pages and

the statistical analytics available through diagnostics. The social media accounts and the PMBC website were discussed.

Board Member Elliot moved, and Board Member Manzi seconded, a motion to refer the issue of the diabetic epidemic and podiatry to the Public Education Committee for inclusion in future editions of Footnotes. Motion passed 6-0.

MC	DE	DL	CM	JM	MZ
Y	Y	Y	Y	Y	Y

E. Executive Management Update – Judith Manzi, DPM

The Board discussed future Board and Committee dates for 2022. The Bagley-Keene Act allowed for online meetings in response to Covid-19 and this option is expected to be continued into the next year. The Board discussed the possibility of having three meetings in 2022 and it was mentioned that where the Board meetings are online and accessible to the public's participation, therefore increasing access, perhaps three meetings a year would be appropriate. The possibility of having a special meeting, if necessary, was also discussed. Board Member Manzi moved, and Board Member McAloon seconded, a motion to have (3) three meetings in 2022. Motion passed 6-0.

MC	DE	DL	CM	JM	MZ
Y	Y	Y	Y	Y	Y

The dates chosen for the 2022: Board Meetings are: March 17, June 16, and October 20, and the dates chosen for the Committee Meetings are Feb. 23, May 18, and September 21. Board Member Manzi moved, and Board Member Zapf seconded, a motion to accept the dates as agreed for 2022. Motion passed 6-0.

MC	DE	DL	CM	JM	MZ
Y	Y	Y	Y	Y	Y

VI. Future Agenda Items: The next PMBC Board Meeting is March 17<sup>th</sup> and perhaps Dr. Zapf couldd speak at the next meeting.

VII. **Closed Session:** Pursuant to Government Code section 11126(a)(1), Evaluation of Performance of Executive Officer

VIII. **Open Session:** The Board called the meeting to order and went back into open session.

IX. Adjournment.

MEETING ADJOURNED AT 1:30 p.m.

Approved on:

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Brian Naslund, Executive Officer