



Members of the Board

Judith Manzi, DPM,
 President
 Darlene Trujillo Elliot,
 Vice President
 Maria Cadenas, MBA,
 Secretary
 Daniel Lee, DPM
 Carolyn McAloon, DPM

BOARD MEETING

June 16, 2022

**Department of Consumer Affairs
 1st Floor – Hearing Room
 2005 Evergreen St.
 Sacramento, CA 95815
 Board Hearing Room**

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

MINUTES

OPEN SESSION

I. Call to Order & Establishment of Quorum.

Board Member Elliot called the meeting to order at 10:05 a.m., Kathleen Cooper called roll, and a quorum was established.

MC	DE	DL	CM	JM
P	A	P	P	P

II. President’s Welcome.

Board Member Manzi welcomed the Board Members, staff, and all attendees.

III. Public Comments on Items Not on the Agenda.

None.

IV. Review and Approve, March 17, 2022 Meeting Minutes.

Board Member Cadenas moved, and Board Member McAloon seconded, to accept the minutes from the March 17, 2022 Board Meeting. The motion carried 3-0 with one abstention.

MC = M. Cadenas	DE = D. Elliot	DL = D. Lee
CM = C. McAloon	JM = J. Manzi	

LEGEND: Y: YES, N: NO, A: ABSENT, P: PRESENT, ABS: ABSTAIN, C: CONFLICT

MC	DE	DL	CM	JM
Y	A	Abs	Y	Y

V. Presentation from DOI Chief Terrence Brass and Deputy Chief Kathleen Nicholls HQIU

Board members received information from Department of Investigation (DOI) Chief Terrence Brass and Deputy Chief Kathleen Nicholls regarding the progress made by the DOI. DOI has created efficiencies that continue to improve timelines with completed investigations. Investigators have also received additional training regarding trauma. There also is a new time tracking function in BreEZe that has assisted in performance. Recently, Health Quality Investigative Unit (HQIU) has increased the number of non-sworn staff and has been able to increase the number of completed investigations, which has allowed PMBC to lower its expenses.

VI. Presentation From DCA Budget Office Regarding PMBC’s Budget Presenter: Jennifer Tompkins

The Board received information from Jennifer Tompkins from DCA’s Budget Office, regarding PMBC’s current revenues and expenditures as well as the PMBC Fund Condition. The board currently has over four months in reserve and there are reversions that may account for additional available funds for the future. There have been general salary and staff expense increases and it is expected that approximately 3% needs to be added to future expenses to cover expected increases.

VII. Receive and Possible Action on Executive Officer’s Report – Brian Naslund

A. Licensing Program Update – Carolyn McAloon, DPM

The Board received and reviewed information from Andreia Damien, Licensing Coordinator, and reviewed licensing statistics and renewals from third quarter of the FY 21-22. The report included new applicant statistics, BreEZe updates, and military spouse updates. The geographical location of DPMs in California as it relates to access to care issues was discussed. The Board also reviewed California’s Podiatric Residency Programs for Academic Year 2022-2023. Board Member McAloon moved, and Board Member Cadenas seconded, to accept the 19 applications from the California residency programs as presented. The motion passed 4-0.

MC	DE	DL	CM	JM
Y	A	Y	Y	Y

B. Enforcement Program Update – Maria Cadenas, MBA

The Board received information from Bethany DeAngelis, Enforcement Coordinator, regarding enforcement data for the third quarter of FY 21-22. The report included information showing increased new complaints, and related increased investigative assignments. There were also an increased number of closed investigations. Disciplinary data and information from the Attorney General were presented and reviewed. Probation program statistics remain consistent. Cost recovery has remained steady and is also consistent. Consultant and expert documents were reviewed and updated. Dr. Tea's Expert/Consultant Application as attached was reviewed. Board Member Cadenas moved and Board Member Lee seconded, to accept the attached updated application from Dr. Tea. The motion passed 4-0.

MC	DE	DL	CM	JM
Y	A	Y	Y	Y

C. Legislative – Regulation Program Update – Daniel Lee, DPM

The Board received information from Kathleen Cooper, Legislative Analyst, regarding [AB 1704](#) (Chen) Leg Podiatric x-ray equipment. This bill appears to be going forward but the role of PMBC will be nominal. There will be no financial implications to PMBC as the development of the limited license would be done by the Radiologic Health Branch of the State Department of Public Health. The educational aspects will be provided by appropriate schools in the state as well as qualified DPMs that will be able to provide training. California Podiatric Medical Association is directly involved in the development of the details, especially as related to the provision of applicable courses.

[AB 1733](#) (Quirk) State bodies: open meetings. This bill covers the “hybrid meeting” where board members participate via WebEx but staff must be present in an ADA compliant location. It does not appear that this bill will be going forward and PMBC is waiting for a final resolution regarding the procedures.

The Board also received information on the expected timeline for completing the regulatory matter of Disciplinary Guidelines.

D. Public Education Program Update – Darlene Trujillo Elliot

The Board received information from Kathleen Cooper, Administrative Analyst, regarding PMBC's newsletter “Footnotes” for 2022 and a short review of the contents was discussed. There was a request made for articles regarding diabetes and DPM care, especially as it relates to limb salvage. The next deadline will be at the end of 2022. As to PMBC's website and social media accounts, all requested notices and updates have been performed. There will likely be statistical analytics available later this year.

E. Executive Management Update – Judith Manzi, DPM

The Board received information from Brian Naslund, Executive Officer, regarding the next Strategic Planning Session. The environmental survey was discussed, and the dates still

need to be agreed upon by staff, board members, and facilitators. Board Member Manzi moved, and Board Member McAloon seconded, to accept the Executive Officer's Report. The motion passed 4-0.

MC	DE	DL	CM	JM
Y	A	Y	Y	Y

IV. Future Agenda Items: The licensing renewal process, geographical locations of DPMs in California, fellowships, and curriculum feedback as to consultant and experts, and future officer positions were brought up as future agenda items.

MEETING ADJOURNED AT 12:33 pm

Approved on:

Brian Naslund, Executive Officer