



Members of the Board

Judith Manzi, DPM,
 President
 Darlene Trujillo Elliot,
 Vice President
 Maria Cadenas, MBA,
 Secretary
 Daniel Lee, DPM
 Carolyn McAloon, DPM

BOARD MEETING

October 20, 2022

Teleconference

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

MINUTES

OPEN SESSION

I. Call to Order & Establishment of Quorum.

Board Member Manzi called the meeting to order at 10:05 a.m. Kathleen Cooper called roll, and a quorum was established.

MC	DE	DL	CM	JM
P	P	P	P	P

II. President’s Welcome.

Board Member Manzi welcomed the Board Members, staff, and all attendees.

III. Public Comments on Items Not on the Agenda.

None.

IV. Review and Approve, June 16, 2022 Meeting Minutes.

Board Member Lee moved, and Board Member McAloon seconded, to accept the minutes as amended from the June 16, 2022 Board Meeting with the change from Board Member Elliot calling the meeting to order to Board Member Manzi. The motion carried 5-0.

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

MC = M. Cadenas	DE = D. Elliot	DL = D. Lee
CM = C. McAloon	JM = J. Manzi	

LEGEND: Y: YES, N: NO, A: ABSENT, P: PRESENT, ABS: ABSTAIN, C: CONFLICT

V. Presentation From DCA Budget Office Regarding PMBC's Budget Presenter: Jennifer Tompkins

The Board received information from Jennifer Tompkins from DCA's Budget Office, regarding PMBC's current revenues and expenditures as well as the PMBC Fund Condition. The report indicated that during the FY 21/22, PMBC received adequate revenue to cover all expenditures and to add to the PMBC fund condition. PMBC ended the year with about four months in reserve. There have been increases in general salary and staff expenses and approximately 3% will be added to future expenditures to cover additional future increases.

VI. Receive and Possible Action on Executive Officer's Report – Brian Naslund

A. Licensing Program Update – Carolyn McAloon, DPM

The Board received and reviewed information from Andreia Damien, Licensing Coordinator, and reviewed licensing statistics and renewals from fourth quarter of the FY 21-22. The number of applicants, residents and licensee renewals continues to remain stable. There were increased efficiencies reported as automation on the PMBC website continues to increase. Requests for a Letter of Good Standing are now completely automated. As far as the number of applicants seeking licensure with PMBC, it is expected that approximately 25 applications will be received subsequent to the last Part III exam. Fellowships in California were discussed and their approval by Council on Podiatric Medical Education (CPME) and recognition by American College of Foot and Ankle Surgeons (ACFAS) were mentioned. Board members confirmed that they would like to see the list of current fellowships in California by checking the website CPME and ACFAS websites. The Board also requested that the current lists of fellowships be included in the annual reporting when residencies are presented to the Board. Additionally, a comment from the public indicated that fellowships may be difficult to identify. The Board also reviewed the geographic location data for DPMs in California. A survey available on the PMBC website was also discussed.

B. Enforcement Program Update – Maria Cadenas, MBA

The Board received information from Bethany DeAngelis, Enforcement Coordinator, regarding enforcement data for the fourth quarter of FY 21-22. The report included information showing that there was a 10% increase in complaints over the prior year. As to the investigations that were completed and were sent to the Attorney General, there were four complaints referred and 35 that were not referred. Additionally, 56 cases were closed in the fourth quarter. Two cases were initiated in the fourth quarter and two final orders went into effect. Processing times for disciplinary cases took a little longer. There were seven probationary cases pending through the fourth quarter. Data is starting to match the data as reported prior to the pandemic. There is also summary data included as to individual disciplinary data. Cost recovery has remained steady and totaled approximately \$12,000 for the fourth quarter. It was also reported that an average cost recovery for PMBC

is approximately \$79,000 per year. Consultant and expert training is likely to be scheduled within the next few months. The Board reviewed an application from Dr. Zapf regarding expert and consultant services. Board Member Manzi moved, and Board Member McAloon seconded, to accept the attached application from Dr. Zapf. The motion passed 5-0.

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

C. Legislative – Regulation Program Update – Daniel Lee, DPM

The Board received information from Kathleen Cooper, Legislative Analyst, regarding [AB 1704](#) (Chen) Leg Podiatric x-ray equipment. This bill was signed by the Governor at the end of September. There was a discussion as to exclusionary wording of the bill as it applies to DPMs that practice in hospital settings or medical groups. It was suggested that the EO could work with two board members to respond to these concerns. There was also public comment from a member of the public related to CPMA with thoughts on the changes to the bill that were made shortly before passage in the House and Senate. Board Member Manzi moved, and Board Member Lee seconded, for the EO to research and to send letters to CPMA and to CDPH to express the concerns about the language excluding certain DPMs. The motion passed 5-0.

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

The Board also received information on the expected timeline for completing the regulatory matter of Disciplinary Guidelines which will likely be in 2023.

D. Public Education Program Update – Darlene Trujillo Elliot

The Board received information from Kathleen Cooper, Administrative Analyst, regarding PMBC’s newsletter “Footnotes” for 2023. Board Members were encouraged to submit content before the end of 2022. All informative and interesting issues related to podiatric foot care are welcome. A suggestion was made to add a residents’ corner to the newsletter that will include articles submitted by California DPM residents. The next deadline will be at the end of 2022. As to PMBC’s website, statistical analytics were presented showing website usage, users’ data, and time spent on the website. These statistics included data over the last five years with more specific data from 2020-22. The ability to increase DPM participation as to our listserve was discussed, as were options to have a sign-up page or QR code available at the next annual California Podiatric Medical Association (CPMA) meeting.

E. Executive Management Update – Judith Manzi, DPM

The Board received information from Brian Naslund, Executive Officer, recognizing Board Member Manzi’s dedication to her role as President. Board Member Manzi nominated, and

Board Member Cadenas seconded, a motion to elect Board Member McAloon for President. After discussion the motion passed 5-0.

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

Board Member Manzi nominated, and Board Member McAloon seconded, a motion to elect Board Member Lee for Vice-President. After discussion, the motion passed 5-0.

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

Board Member Manzi nominated, and Board Member McAloon seconded, a motion to re-elect Board Member Cadenas for Secretary. After discussion, the motion passed 5-0,

MC	DE	DL	CM	JM
Y	Y	Y	Y	Y

As to the committees, it was agreed that these appointments are made by the President and that this will be completed in 2023.

As far as dates for 2023, the Board agreed that the next Board Meetings will be scheduled on Thursday, February 23rd; Thursday, June 1st; and Thursday, October 19th. The Strategic Planning Meeting will be held on Friday, March 10th.

VII. Future Agenda Items

It was suggested that the matter of DPM supervision of physician assistants could be researched and current information reported back to the Board.

MEETING ADJOURNED AT 12:53 pm

Approved on:

Brian Naslund, Executive Officer